

## **Instructions for Personalized products:**

**All personalized items are printed in ARIAL font and will be centered unless specified in the "Comments for us on printing this:" box.**

~On postcards, your info will be printed along the bottom of the postcard.  
On Postcards with TEXT, your info will also be added in the blanks if needed.  
On stickers that already have a graphic (and or wording)- your info will be printed as shown in the example.  
(Some stickers have additional wording in addition to your info. See item description.)

***Please follow these simple instructions  
"IN the ORDER of the steps described below",  
for us to personalize your stickers, postcards, etc.***

### **1) SCROLL DOWN in the product VIEW (below any information text) to the PRODUCT CUSTOMIZATION TAB and fill in the text blocks -**

**-REPRINT only-** Only enter info here if you are ordering an EXACT REPRINT from a previous order. You will need the invoice number. EXACT means SAME TEXT on the SAME item.

**Lines 1, etc-** Enter all info you want printed in the other text boxes provided. The Line 1 text box is a **REQUIRED field (\*)**. (If you are ordering a REPRINT or MULTIPLE items you will still need to enter just your NAME as this is a required field.)

**Comments for us on printing this BOX:** Include any specific info we need to know.

### **2) Click **SAVE** (below the text blocks). If you don't do this, we won't get your info.**

(You'll be able to see what you typed by clicking the arrows to the side of the text boxes or it will show in your cart.) Double check it. If you need to edit, do so and click SAVE again.

### **3) Choose your options -- scroll back up (to the Order box- where the prices are shown) and choose from the boxes.**

#### **1-Choose ONE option:**

- **A-Print info as typed in boxes below**
- **B-Print info the same as other items on this order** (we offer this so you don't have to repeat entering your info over and over again if you are ordering multiple Personalized items- you will still need to put just your NAME in the required TEXT field in each additional item ordered.)
- **C-Exact REPRINT** (Item type- design & info) If you've ordered the EXACT same item before, you may choose this to save you having to enter the info again. (You will still need to put just your NAME in the required TEXT field below.)

#### **2-Send email Proof.**

- **If you mark NO:** we will process your order immediately with the info AS YOU TYPED IT and your order will be shipped within 5-7 business days.
- **If you mark YES\*:** After adding this item to your cart you **MUST click **ACCESSORIES (to the RIGHT SIDE)**** and ADD the **A-PROOF** item to your cart. (Or search for A-PROOF and add it to your cart.)

Adding A-PROOF will charge \$5 and we will send a low-resolution proof of ALL the personalized items included on the same order to the email on file. We will HOLD your ENTIRE order until you respond back. So, this will delay the shipment of your order. Watch for the email (check your junk mail). The email will come from [jennybb@thebooster.com](mailto:jennybb@thebooster.com). If you don't receive it within 3 business days, please contact us. The quicker you approve the proof, the quicker your order will go out.

**\*If you mark YES for a Proof but do not ADD the A-PROOF item to your cart, a proof will NOT be sent.**

### **4) Adjust your QUANTITY and then click ADD TO CART. (You will be able to review all the options you chose and info you typed when you look in your cart.)** Pay attention to the Quantity Pricing. The MORE you order of the same item, the more the price goes down. There is a substantial discount at the first level, as the more you buy our cost of customization goes down, and we pass that on to you.